



Hunter Express US Inc. ELD

Instruction for Drivers

- **FMCSA's compliance date:** December 18, 2017. All CMV's to be running Elogs on this date.
- **Hunter Express US Inc compliance date:** November 15, 2017. All units to be running Elogs only as of this date. Until then, Elogs and paper logs will need to be completed in unison.
- **What you need:** Trux Solutions Elog tablet, Button (ECM plug-in), Login username and password.
- **Tablet is to be used for Elogs only.** Any excessive data charges will be charged back to the individual at an increased amount. No Netflix, YouTube streaming.

Getting Started (You will only need to do this for the initial start-up)

- Select the TruxELD app on your tablet. After the app boots up you will see the login screen.
- Enter your ELD email address and then your password.
- You will next see the **Home Time zone** screen, tap on the box to select, select EST(Eastern) and then OK.
- You will then see the Quick Start Setup screen. Select Get Started.
- Next screen is the language screen, select English.
- Next on the Plugin screen you will select: Button
- Next screen will be the rules that you operate under: for now, select United States, US 70 Hour/8 Day, 36 Hour Restart. For Exceptions, nothing will be selected.
- Next you will see the New Password screen. For now, leave the password box empty and the DOT Inspection mode as 1111. Click on I'm Ready to Start.

Missing Names dialog box: Select Yes for now.

Main Screen (Log Screen)

- Select the **ELD** button at the bottom. This will then load your log for the current date.
- Select the **Tools** button at the top and the select **Manifest Info**. Here you can enter your B.O.L. number, your starting mileage, your tractor and trailer numbers and if you have a Co-driver or not. Select Done, when finished.
- You are back to the log screen, you will need to do your pre-trip (DVIR) but first you will need to put yourself on duty. Select the button that states **Currently Off Duty**.
- Another dialog box will open, select the option of **On Duty**. This will send you back to the log screen. Select the **DVIR** button associated with the on-duty status.
- This will bring you to **the DVIR** screen, select Pre-Trip, under the Trip Type section, enter the odometer reading if you have not already done so. Under the **Check List** selection, you can check off from the list if you find any defects. If not, leave it as **No items need attention**. You can then enter any comments if you like. Under the **Condition** heading, select any of the options. For now, select **Acceptable**.
- You will then need to sign your **DVIR**, select the **Sign** button at the bottom. This will bring up the dialog box where you can physically sign it. Once doing so, select **Save**.
- This will bring you back to the **DVIR** screen, select **Save** again.

- Any time you need to change your status you will need to select it from the status button. **(You do not need to select Driving. As soon as the vehicle is moving above the yard speed limit, it will automatically change your log to driving status).**
- You can edit your times for On-duty, Sleeping, and Off-duty, if they are in real time.
- When you are finished your day, you will need to put yourself into off-duty status and then select **Certify Log**. Answer the dialog box and then sign your log.

***** Whenever the vehicle is moving, your log will be in Driving status *****

***** Team Drivers must log out their tablet when finishing their shift. Otherwise the vehicle driving will still be entered onto your log for the day *****

Hunter Express US Inc ELD's

When being inspected

- From the main log screen, select the **Tools** button and then the **Inspect logs** button. This will bring up the **Unlock Code** dialog box. Remember the unlock code, you will need this after the officer has finished auditing your logs. Select **Go**.
- Select **continue** and hand the device to the officer.
- The officer will be able to only go back 14 days on your logbook.
- When he is done he will hand the tablet back to you. Tap on the **back** button at the top. The next dialog box, you will then select the **Done** button. You will then enter the 4-digit code you saw before giving the officer the tablet, press **Go**.
- You are now back to your log screen.

***** Never give the officer your tablet before entering the inspect logs mode *****